

NHS Halton CCG & NHS Warrington Governing Bodies Meeting

Wednesday, 13th October 2021 at 2.00pm – 4.00pm
Meeting held virtually via Teams invitation

No	Time	Item	Owner	Theme
1.	2.00pm	<p>Patient Story</p> <p>Visiting patients in Critical Care during the COVID-19 pandemic - Warrington and Halton Teaching Hospitals NHS Foundation Trust</p>	<p>John Goodenough Deputy Chief Nurse Warrington and Halton Hospitals</p>	<p>Patient Experience</p>
2.	2.15pm	<p><u>Welcome and Introductions</u> The Chair to welcome all to the meeting</p> <p><u>Statement of Quoracy for Halton CCG</u> The Governing Body will be quorate if nine voting members are present. This must include the Chair or Deputy Chair, a minimum of two Clinicians, one Lay Member, one of the following - Chief Officer, Chief Finance Officer or Chief Nurse, and four others</p> <p>Voting members include the Chair, the Accountable Officer, the Chief Finance Officer, A Secondary Care Specialist, the Chief Nurse, the Chief Commissioner, Halton Council Director of Public Health, four lay members, two GPs drawn from members practice, two GPs representing the GP Federations and a Practice Manager Member</p> <p><u>Statement of Quoracy for Warrington CCG</u> The Governing Body will be quorate if six voting members, of whom at least three to be General Practitioners, are present.</p> <p>Voting members include the chair, four representatives of member practices, three lay members, one registered nurse, one secondary care specialist doctor, the accountable officer and the chief finance officer.</p> <p><u>Chair's remarks and questions received from the public</u></p>	<p>Halton CCG Governing Body Chair David Merrill</p>	<p>Corporate Business & Governance</p>
3.		<p>Apologies received from Gareth Hall, Dr Claire Forde and Dr Ifeoma Onyia</p>		
4.		<p>Declarations of Interest</p> <p>A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role, is or could be impaired,</p>		

		<p>perceived or otherwise influenced by his or her involvement in another role or relationship.</p> <p>The Standards of Business Conduct and Conflicts of Interest Policy can be found here</p> <p>All members are reminded of the requirement, as outlined in the Policy to declare any interest they may have in relation to an agenda item at the beginning of the meeting or prior to the relevant agenda item being discussed. This will allow the Chair of the meeting to decide whether there is a conflict and how the conflict will be managed. Members and attendees are also reminded of the need to declare any interests on the Declare system as soon as is practicable but no later than 28 days from the interest coming into effect</p>				
No	Time	Item	Purpose	Report No	Owner	Theme
5.	2.20pm	<p>Review Minutes of NHS Halton CCG & NHS Warrington CCG Governing Bodies meeting of 11th August 2021</p> <p>For NHS Warrington CCG Governing Body only - Review Minutes of NHS Warrington CCG Governing Bodies meeting of 10th June 2020</p>	Approval	GB21.10.13-05	Halton CCG Governing Body Chair David Merrill	Corporate Business & Governance
6.	2.20pm	<p>Review Action Log of NHS Halton CCG & NHS Warrington CCG Governing Bodies meeting of 11th August 2021 and Matters Arising</p>	Review	GB21.10.13-06	Halton CCG Governing Body Chair David Merrill	Corporate Business & Governance
REPORTS REQUIRING DECISIONS						
7.	2.30pm	Engagement and Patient Experience Annual Report	Approval	GB21.10.13-07	Maria Austin	Engagement
REPORTS FOR ASSURANCE						
8.	2.40pm	Assurance Framework	For Assurance	GB21.10.13-08	Rebecca Knight	Corporate Business & Governance
9.	2.45pm	Due Diligence, Transition and Close Down Group	For Assurance	GB21.10.13-09	Rebecca Knight	Corporate Business & Governance
10.	2.55pm	EPRR Core Assurance standards and Annual Report	For Assurance	GB21.10.13-10	Rebecca Knight	Corporate Business & Governance

11.	3.00pm	Health and Wellbeing Hub in Warrington – Outline Business Case	For Input	GB21.10.13-11	Carl Marsh	Commissioning
12.	3.10pm	Joint Winter Operational Resilience Capacity Plan	For Assurance	GB21.10.13-12	Dr Andy Davies Clinical Chief Officer	System Working
13.	3.20pm	a. Clinical Chief Officer's Report	For Assurance	GB21.10.13-13a	Dr Andy Davies Clinical Chief Officer	Corporate Business & Governance
		b. Chief Nurse's Report		GB21.10.13-13b	Michelle Creed Chief Nurse	Quality & Patient Experience
		c. Halton CCG Chief Commissioner's Report		GB21.10.13-13c	Leigh Thompson Chief Commissioner Halton CCG	Commissioning
		d. Warrington CCG Chief Commissioner's Report	For Assurance	GB21.10.13-13d	Carl Marsh Chief Commissioner Warrington CCG	Commissioning
14.	3.45pm	Month 5 Finance Report	For Assurance	GB21.10.13-14	David Cooper Chief Finance Officer	Corporate Business & Governance
15.	3.55pm	Key Issue Reports a. NHS Warrington CCG Primary Care Commissioning Committee – 18 th August 2021 b. NHS Halton CCG Primary Care Commissioning Committee – 8 th September 2021 c. Quality Committee – 29 th September 2021 d. Finance and Performance Committee – 29 th September 2021	For Assurance	GB21.10.13-15	Committee Chairs	Corporate Business & Governance
Next Meeting will be held Wednesday, 8 th December 2021 at 2.00pm						