

NHS Halton CCG & NHS Warrington Governing Bodies Meeting

Wednesday, 22nd June 2022 9.30am to 12.30pm
Meeting held Room 1 Lakeside and via Teams invitation

No	Time	Item	Owner	Theme
1	9.30am	<p><u>Welcome and Introductions</u></p> <p>The Chair to welcome all to the meeting.</p> <p>Members are advised that this is the final meeting of NHS Halton CCG & NHS Warrington Governing Bodies.</p>	David Merrill Halton CCG Governing Body Chair	Corporate Business & Governance
2		<p><u>Statement of Quoracy for Halton CCG</u></p> <p>The Governing Body will be quorate if nine voting members are present. This must include the Chair or Deputy Chair, a minimum of two Clinicians, one Lay Member, one of the following - Chief Officer, Chief Finance Officer or Chief Nurse, and four others</p> <p>Voting members include the Chair, the Accountable Officer, the Chief Finance Officer, A Secondary Care Specialist, the Chief Nurse, the Chief Commissioner, Halton Council Director of Public Health, four lay members, two GPs drawn from members practice, two GPs representing the GP Federations and a Practice Manager Member</p>		
		<p><u>Statement of Quoracy for Warrington CCG</u></p> <p>The Governing Body will be quorate if six voting members, of whom at least three to be General Practitioners, are present.</p> <p>Voting members include the chair, four representatives of member practices, three lay members, one registered nurse, one secondary care specialist doctor, the accountable officer and the chief finance officer.</p>		
		<p><u>Chair's remarks and questions received from the public</u></p>		
3		<p>Apologies received – Ruth Austen-Vincent and Dr Sangeetha Steevart</p>		
4		<p><u>Declarations of Interest</u></p> <p>A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role, is or could be impaired, perceived or otherwise influenced by his or her involvement in another role or relationship.</p> <p>The Standards of Business Conduct and Conflicts of Interest Policy can be found here</p> <p>All members are reminded of the requirement, as outlined in the Policy to declare any interest they may have in relation to an</p>		

		agenda item at the beginning of the meeting or prior to the relevant agenda item being discussed. This will allow the Chair of the meeting to decide whether there is a conflict and how the conflict will be managed. Members and attendees are also reminded of the need to declare any interests on the Declare system as soon as is practicable but no later than 28 days from the interest coming into effect				
Items for Decision/Approval						
5	9.40am	Review Minutes and Action Log for NHS Halton CCG & NHS Warrington CCG Governing Bodies meeting of 11 th May 2022	Approval	GB22.06.22-05	David Merrill Halton CCG Governing Body Chair	Corporate Business & Governance
Items for Assurance/Information						
6	9.45am	Risk Register Report	Assurance	GB22.06.22-06	Rebecca Knight	
7	9.55am	<p>Annual Reports</p> <p>a. Complaints Annual Report</p> <p>b. LEDER Annual Report</p> <p>c. Annual Safeguarding Reports</p> <p>d. Director of Public Health Warrington- Annual Report 2021/2022</p> <p>e. Health and Safety Annual Reports</p> <p>f. Information Governance Annual Report</p> <p>g. Cheshire and Merseyside Joint Committee Annual Report</p>	Assurance	GB22.06.22-07	Denise Roberts Denise Roberts Denise Roberts Tara Raj Nick Armstrong Nick Armstrong Dr Andrew Davies	
8	10.30am	Due Diligence, Transition and Close Down Update Report	Assurance	GB22.06.22-08	Rebecca Knight	
9	10.40am	<p>Internal Audit Reports</p> <p>a. Progress report</p> <p>b. Statutory Duties and Functions</p> <p>c. HIAO – Halton CCG</p> <p>d. HIAO – Warrington CCG</p>	Assurance	GB22.06.22-09	Sarah Blackwell	
10	10.50am	Chief Officers' Reports		GB22.06.22-10		

		<ul style="list-style-type: none"> a. Accountable Officer's Report b. Chief Finance Officer's Report c. Deputy Chief Nurse's Report d. Chief Commissioner Report – Joint for both CCGs 	<ul style="list-style-type: none"> Information Information Information Information 		<ul style="list-style-type: none"> Dr Andrew Davies David Cooper Denise Roberts Carl Marsh 	
11	11.30am	<p>Closing Comments</p> <ul style="list-style-type: none"> a. Kath Parker for Halton Patient Voice b. Kevin Goucher for Warrington Patient Voice c. David Merrill as NHS Halton CCG Chairman d. Dr Ian Watson as NHS Warrington CCG Chairman 	Information	Verbal	Kevin Goucher, Kath Parker, David Merrill and Dr Ian Watson	
Items for Information						
12	N/A	<p>Committee Close Down Reports (and Key Issues) from Committees</p> <ul style="list-style-type: none"> a. Audit Committee – (15th June 2022) b. Halton CCG Primary Care Commissioning Committee (18th May 2022) c. Warrington CCG Primary Care Commissioning Committee (20th April 2022) d. Legacy Committee (25th May 2022) e. Remuneration Committee <i>to follow</i> 	Assurance	GB22.06.22-12	Committee Chairs	