

EQUALITY IMPACT & RISK ASSESSMENT STAGE 1 SCREENING TOOL



Organisation: Warrington CCG	Service:
Project Lead:	Service Area:
Person responsible for this Assessment:	Date of Review:

Brief explanation of what is happening / being assessed (MAX 1000 CHARACTERS)

QUESTION No.	EQUALITY IMPACT	type y or n	Comments (provide example)
1	Does this issue plan to withdraw a service, activity or presence?		Example (click for examples)
2	Does this issue plan to reduce a service, activity or presence?		
3	Does this issue plan to introduce or increase a charge for Service?		
4	Does this issue plan to change to a commissioned service?		
5	Does this issue plan to introduce, review or change a policy, strategy or procedure?		
6	Does this issue plan to introduce a new service or activity?		
7	Is this primarily about improving access to, or delivery of a service?		
8	Does this affect employees or levels of training for those who will be delivering the service?		
9	Does this issue affect Service users?		
10	Can you foresee a negative impact on any Protected Characteristic Group(s)? If YES please state what these could be.		

	EQUALITY RISK		Comments (provide example)
11	Have you got any general intelligence (research, consultation, etc.)? If YES please list any related documents.		
12	Have you got any specific intelligence (research, consultation, etc.)? If YES please list any related documents.		
13	Have you taken specialist advice? (Legal, E&I Team, etc). If YES please state.		
14	Have you considered your Public Sector Equality Duty? Please provide a rationale.		
15	Do you plan to publish your information? Include any "Decision Reports"		
16	Can you minimise any negative effect? Please state how.		
17	Do you have any supporting evidence? If YES please list the documents.		
18	Have you/will you engage with affected staff and users on these proposals?		

IMPACT

RISK

	HUMAN RIGHTS IMPACT		Comments (provide example)
19	Will the policy/decision or refusal to treat result in the death of a person?		
20	Will the policy/decision lead to degrading or inhuman treatment?		
21	Will the policy/decision limit a person's liberty?		
22	Will the policy/decision interfere with a person's right to respect for private and family life?		
23	Will the policy/decision result in unlawful discrimination?		
24	Will the policy/decision limit a person's right to security?		
25	Will the policy/decision breach the positive obligation to protect human rights?		
26	Will the policy/decision limit a person's right to a fair trial (assessment, interview or investigation)?		
27	Will the policy/decision interfere with a persons right to participate in life?		

RISK

	PRIVACY IMPACT		Comments (provide example)
28	Will the project involve the collection of new information about individuals?		
29	Will the project compel individuals to provide information about themselves?		
30	Will information about individuals be disclosed to organisations or people who have not previously had routine access to the information?		
31	Are you using information about individuals for a new purpose or in a new way that is different from any existing use?		
32	Does the project involve you using new technology which might be perceived as being privacy intrusive? For example, the use of biometrics or facial recognition.		
33	Will the project result in you making decisions about individuals in ways which may have a significant impact on them? e.g. service planning, commissioning of new services.		
34	Is the information to be used about individuals' health and/or social wellbeing?		
35	Will the project require you to contact individuals in ways which they may find intrusive?		

RISK

PLEASE SEND YOUR COMPLETED STAGE 1 SCREENING TOOL TO THE EQUALITY & INCLUSION TEAM EMAIL: equality.inclusion@nhs.net

GENERAL GUIDANCE
Please use the comments section to explain any 'RED' scores or to further elaborate what is being assessed is necessary
All 'RED' scores will require further action in future planning regardless of the requirement to carry out Stage 2 approaches.

Signature of person completing the screening tool:

Comments (MAX 250 CHARACTERS)

Signature of Equality & Inclusion Business Partner & Date

Comments (MAX 250 CHARACTERS)